

# Education Bursary 2022

## 1. Terms and Conditions

**The applicant shall be deemed to accept and to agree to abide by the following terms and conditions:**

1.1 Submission of an application to the 'TORC Foundation Education Bursary' constitutes acceptance of these Terms and Conditions, which shall include any instructions which may be separately or subsequently provided by TORC Sustainable Housing.

1.2 Only one entry per person is allowed. Applicants must be a tenant or authorised occupant of TORC Sustainable Housing. More than one resident from each household can apply for the Education Bursary.

1.3 Applicants must be 18 years old or over at the time of applying for the bursary.

1.4 All application forms should be submitted in English.

1.5 All entries must be received by **5pm on Monday, 24<sup>th</sup> October 2022.**

1.6 Applications should be submitted by completing the online application form available on the TORC Website. Alternatively, an application form can be requested by contacting [getinvolved@torcsustainablehousing.ie](mailto:getinvolved@torcsustainablehousing.ie). We will email you an acknowledgement of your application after submission. We will do this only once. If you do not have access to email our postal address is: 1 Empress Place, Summerhill North, Cork City, Co. Cork, T23 N73P

1.7 Entries that are altered, amended, or damaged are invalid. Proof of making an entry does not constitute proof of receipt. No responsibility will be accepted for entries lost, damaged, or delayed.

1.8 Successfully shortlisted applicants will be notified via email and/or phone, so a valid email account and phone number are required for your submission.

1.9 The TORC Foundation Education Bursary Panel expressly reserves the sole discretion and right to disqualify any applicant and/or application form which violate the rules, regulations, or the spirit of the award programme. In such circumstances, the applicant in question will be notified.

1.10 TORC Sustainable Housing expressly reserves the sole discretion and right to alter the eligibility criteria or other application rules, judging criteria/process and / or timelines in such manner as it sees fit at any time including, without limitation, to the right to extend the application deadlines at any time. The applicant, where necessary, will be notified of any such alterations.

1.11 The list of shortlisted candidates and successful applicants including the proposals may be published on [www.torcsustainablehousing.ie](http://www.torcsustainablehousing.ie)

1.12 All decisions made by the TORC Foundation Education Bursary panel are final and conclusive and not subject to appeal.

1.13 Any failure on the part of TORC Sustainable Housing to exercise or enforce any right or provision of these Terms and Conditions shall not constitute a waiver of such right or provision and shall not be deemed to be a waiver of any other term or condition hereunder, or a subsequent breach of such term or condition.

1.14 TORC Sustainable Housing, at its absolute and sole discretion, may decide not to make an award.

1.15 The 'TORC Foundation Education Bursary' and the Terms and Conditions will be governed by Irish law and any dispute will be determined by the exclusive jurisdiction of the Irish courts.

## 2. Applicant Responsibilities

### Education Bursary publicity

2.1 The applicant expressly acknowledges and agrees as a condition of entry to allow TORC Sustainable Housing to use, for the purposes of publicity and in any media worldwide, each applicant's name, any photographs, images, text, content and other information that he/she provides.

2.2 Applicants, as a condition of entry, agree to be involved in publicity relating to the award, for their names, proposal, and other information related to the successful applicant(s) being publicised alongside the TORC Sustainable Housing name and to co-operate in publicity events and for photographs of them taken at such events to be used for publicity in any media worldwide.

### Other responsibilities

2.3 The applicant must make his/herself available to respond to the TORC Foundation Education Bursary Panel's queries at the relevant stages of this application process.

2.4 All expenses of application to and participation in the 'TORC Foundation Education Bursary' are the sole responsibility of the applicant.

2.5 The applicant expressly acknowledges and agrees as a condition of entry that recipients of the 'TORC Foundation Education Bursary' shall:

- i. Provide an annual progress report to the TORC Foundation Education Bursary Panel, if requested
- ii. Prepare an article, if requested, for a general audience, for publication in outlets such as the TORC Sustainable Housing website and the monthly Tenant Engagement News Bulletin
- iii. In the event of withdrawal from or failure to meet the requirements of an academic programme or course funds disbursed must be returned to the 'TORC Foundation Education Bursary Panel through TORC Sustainable Housing
- iv. Undertake to repay any funds received, in the event of an applicant falsifying information either during or after the application process or withdrawal from or failure by an applicant to meet the requirements of the academic programme.

2.6 The Education Bursary Panel, at its absolute discretion may request the return any funds disbursed, and applicants undertake to repay any and all such funds to the TORC Foundation Education Bursary Panel through TORC Sustainable Housing within 30 days of being so requested.

## 3. Data Protection

3.1 TORC Sustainable Housing is the data controller for the purposes of the General Data Protection Regulation. Please contact TORC Sustainable Housing [info@torcsustainablehousing.ie](mailto:info@torcsustainablehousing.ie) if you have any queries relating to the use of your data.

3.2 By completing this application form you are agreeing that TORC Sustainable Housing may use the information you provide in order to process your application for the 'TORC Foundation Education Bursary'. We may also use the information you provide on this form to contact you about the award programme and your application.

3.3 If your application is successful, we will retain it and any information on your proposal as submitted by you to us and as contained in other publicly available printed and electronic form for five

years after you have completed your studies. Thereafter, we will delete all information regarding you and your application in a secure manner, save for a summary of your project for which we will retain the right to publish in either printed or electronic form as a historical record of our awards.

3.4 If your application is unsuccessful, we will delete it in a secure manner within one year of the completion of the application process.

## **4. Payment of Bursary**

4.1 Applicants can be awarded up to €1000 on receipt of confirmation that they have been accepted onto their course.

4.2 Evidence of acceptance on the chosen course identified in the proposal of the successful applicant must be provided to TORC Sustainable Housing before the educational Bursary is paid. The evidence must be on headed paper from the educational facility.

4.3 Applicants who already have other sources of funding from bursaries, scholarships or awards are not eligible to apply for the TORC Foundation Education Bursary.